



# CITY OF TEMPE POLICE OFFICER

City of Tempe \* Human Resources Dept \* 20 E. Sixth Street \* Tempe, AZ 85281 \* (480) 350-8278 \* (480) 350-8400 TDD

## PLEASE READ THIS INFORMATION CAREFULLY!

**HOW TO APPLY:** Bring your completed application packet with you on the day of the test. Reservation not required. Do not mail your application. There is no study guide.

### Annual Entrance Salary: \$56,742

- Must be 21 years of age at time of graduation from the police academy.
- Be a U.S. Citizen (at time of application)
- Possess a high school diploma or GED equivalent (at time of application) (An Associates Degree or higher from an accredited college or university is preferred.) (at time of application)
- Have at least 20/80 vision correctable to 20/20 with hard contacts or glasses, or 20/200 vision correctable to 20/20 with soft contact lenses (at time of application)
- Be of sound physical and mental health.
- Have or be able to obtain an Arizona Driver's License.
- Requires completion of initial 18-week Police Training Academy if selected

### WRITTEN EXAM TEST DATES ARE AS FOLLOWS:

<u>Written Exam Dates</u>	<u>Check In</u>	<u>Physical Agility Test Dates</u>	<u>Check In</u>
May 3, 2008 (Saturday)	8:30 a.m.	May 4, 2008 (Sunday)	6:00 a.m.
June 5, 2008 (Thursday)	5:30 p.m.	June 7, 2008 (Saturday)	6:00 a.m.
July 11, 2008 (Friday)	8:30 a.m.	July 12, 2008 (Saturday)	6:00 a.m.
September 10, 2008 (Wednesday)	5:00 p.m.	September 13, 2008 (Saturday)	7:00 a.m.
October 10, 2008 (Friday)	8:00 a.m.	October 11, 2008 (Saturday)	7:00 a.m.
November 14, 2008 (Friday)	8:00 a.m.	November 15, 2008 (Saturday)	7:00 a.m.
December test is cancelled			

- Test site: See attached map. When test is held at the Tempe Police Department, please note that exterior ramp is steep. For ADA access, please contact Human Resources at 480-350-8278.
- You are required to bring a photo ID and two sharpened #2 pencils.
- Interviews may begin the week following the test. Out-of-state candidates will be given first priority on interviews days and times.
- Experience and training requirements for this position are listed on the accompanying pages. For more information, please visit the following website at <http://www.tempe.gov/policejobs/default.aspx>.
- If you are claiming veteran's or disabled veteran's preference points, you must provide a copy of your DD214 (Member 4 version) for verification at the TIME OF CHECK-IN for the written examination. If due to some physical or mental impairment you will require accommodation in order to complete this type of test, please contact Human Resources at (480) 350-8278 at least 48 hours prior to your scheduled time.

## **SELECTION PROCESS**

- Written examination
- Physical fitness evaluation
- Oral board interview
- Polygraph examination
- Background examination
- Psychological evaluation
- Medical examination

Applicants who pass the written examination will be placed on an eligibility list and invited to participate in the physical fitness evaluation. You will be scheduled for your physical fitness evaluation at the written exam site.

Out of state applicants are given first preference for scheduling an Oral Board Interview time in order to expedite their stay.

The Police Department will then use the eligibility list and the results of the physical fitness evaluation to invite candidates for other phases of the selection process, involving an oral board interview, polygraph, background investigation, psychological screening and post offer medical examination including drug testing

Candidates will remain on the eligibility list for one year.

## PHYSICAL FITNESS EVALUATION

The physical agility test of which you are taking part is designed to test your ability to meet the minimum requirements to be successful at the Arizona Law Enforcement Academy. It is important to understand that in order to succeed in today's law enforcement; an individual must be physically fit. In order for you to be successful at the academy, a candidate must meet our qualifications for the physical agility test. ***The physical and mental demands at the academy are such that if you enter the academy without proper preparation, it will be a very difficult task for a candidate to succeed.***

The Physical Agility Test you are to perform is comprised of three components, the pushup, sit up and 1.5 mile run. These components test the following:

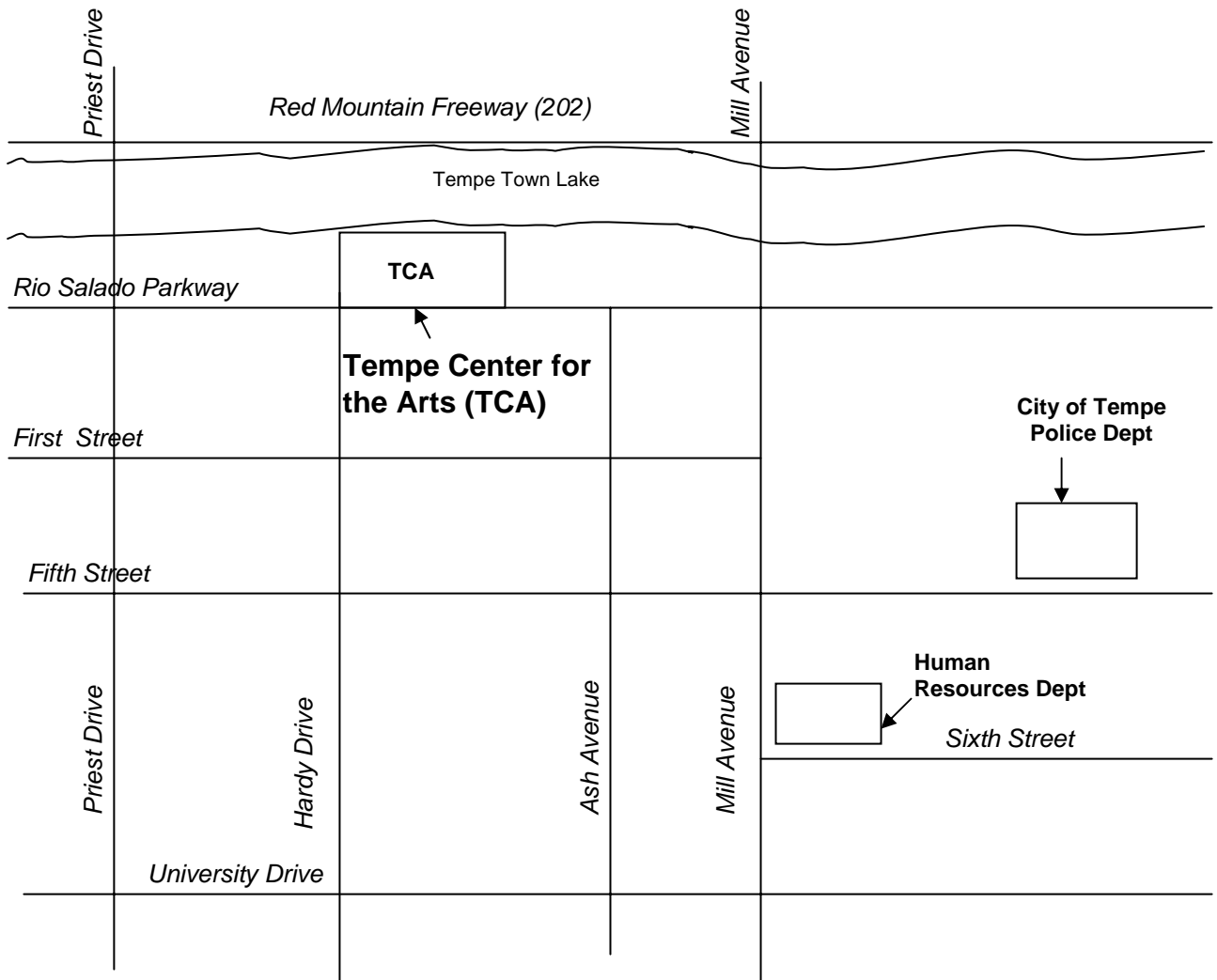
Push-ups (no modified push-ups)	Minimum 21 push-ups, no maximum
Sit-ups (1 minute)	Minimum 29 sit-ups
1.5 Mile Run (no walking)	14:00 minutes

The Physical Agility Test required for your successful completion as a candidate to become a Tempe Police Officer Recruit is designed to test a candidates ability to meet the **minimum** qualifications. It does not guarantee your successful completion of the physical fitness demands at the academy. You are **strongly encouraged** to continue any fitness program you may have in place. Please obtain doctors approval before beginning any rigorous physical fitness program. The rigors of the academy are very strenuous. The fitness program at the academy begins at the 40<sup>th</sup> percentile. You must be able to perform in the 50th percentile by graduation. (The percentages are based on the Cooper Institute for physical fitness. The 40<sup>th</sup> percentile means that 60% of the population is performing at a better rate.)

# CITY OF TEMPE POLICE OFFICER TESTING LOCATION

**Tempe Center for the Arts  
700 W. Rio Salado Parkway  
Tempe, AZ**

(exit the 202 on Priest and head south to Rio Salado Pkwy then turn east)



## Police Officer Application Checksheet

**Please bring the following information with you on the day of the test.**

	Fully completed <b>City of Tempe Police Officer Recruit Applicant Information Sheet</b> . Check to insure all boxes are checked and that you have signed and dated it.
	Read and signed the Automatic and Discretionary Disqualifiers.
	Completed the Voluntary Employment Data Record? <b>This form is OPTIONAL.</b>
	Please bring a <b>photo id</b> and <b>two sharpened #2 pencils</b> .



# CITY OF TEMPE POLICE OFFICER APPLICANT INFORMATION

City of Tempe / Human Resources / 20 East Sixth Street / Tempe AZ 85281 / (480) 350-8276 / TDD (480) 350-8400 / <http://www.tempe.gov>

**The City of Tempe is an Equal Opportunity / Reasonable Accommodation Employer.**

*The City of Tempe Promotes a Drug and Alcohol Free Workplace.*

## THIS INFORMATION SHEET MUST BE COMPLETED AND BROUGHT WITH YOU TO THE TEST

### DIRECTIONS:

Type or print neatly. Sign this application and all other forms. Any omission, misstatement, or falsification may be cause for rejection of this application, removal of your name from an eligibility list, or discharge from City Service.

1. Position Applying For: **POLICE OFFICER** Test Date: \_\_\_\_\_

2. Name (Last, First, Middle Initial): \_\_\_\_\_

3. Last 4 digits of Social Security Number: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_  
Street Address City State Zip

5. Phone Number: HOME: \_\_\_\_\_ ALTERNATE: \_\_\_\_\_

►Are you a U.S. Citizen or a non-U.S. Citizen authorized to work in the United States? ☐ Yes ☐ No

►Do you have a High School Diploma or a G.E.D.? ☐ Yes ☐ No

►Are you claiming Civil Service Preference for Veteran's under ARS 38-492: **(documentation must be submitted at time of test)**

- As a qualified or disabled veteran? ☐ Yes ☐ No *If yes, you must submit Form DD214, or certification from the Veteran's Administration.*
- As a spouse of an eligible veteran pursuant to ARS 38-492(D)? ☐ Yes ☐ No *If yes, you must submit Form DD214, or certification from the Veteran's Administration.*

►Are you related to any member of the Tempe City Council or any Tempe Commission/Board Member, or any City of Tempe employee? ☐ Yes ☐ No *If Yes, indicate his/her **Name, Position, and Relationship to you:** \_\_\_\_\_*

I certify that all statements made on the application form are true and complete.

\_\_\_\_\_  
APPLICANT NAME (PRINT)

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**PLEASE READ ALL THE INFORMATION CONTAINED IN THE APPLICATION PACKET.**

## **AUTOMATIC DISQUALIFIERS**

**The City of Tempe Police Department and/or Arizona Post will automatically disqualify any individual who has at any time:**

- Been convicted of a felony or any offense that would be a felony if committed in Arizona.
- Been dishonorably discharged from the United States armed forces.
- Been previously denied certified status or has his or her current certified status revoked or under suspension.
- Illegally sold, produced, cultivated, or transported marijuana for sale.
- Illegally used marijuana for any purpose within the past three years.
- Illegally used marijuana, dangerous drugs or narcotics other than for experimentation. The use of an illegal drug is presumed to be not for experimentation if:
  1. The use of marijuana exceeds a total of 20 times or exceeds 5 times since the age of 21 years.
  2. The use of dangerous drugs or narcotics, other than marijuana, exceeds a total of 5 times, or exceeds 1 time since the age of 21 years.
- Illegally used marijuana while employed or appointed as a peace officer.
- Illegally sold, produced, cultivated, or transported for sale any dangerous drugs or narcotics, other than marijuana.
- Illegally used dangerous drugs or narcotics, other than marijuana, for any purpose within the past seven years.
  1. This includes, but is not limited to:
    - a. Cocaine/crack, heroin, opium, morphine, LSD/acid, methamphetamine/speed, peyote (except during religious ceremonies), mescaline, or derivatives thereof or steroids after 1994.
- Illegally used dangerous drugs or narcotics while employed or appointed as a peace officer.
- Had a pattern of abusing prescription medication.
- Convicted of or adjudged to have violated traffic regulations governing the movement of vehicles with such a frequency so as to indicate a disrespect for traffic laws and a disregard for the safety of other persons on the highway within the past three years.
- Been previously employed as a law enforcement agent and since has committed or violated federal, state, or city laws pertaining to criminal activity.
- Been convicted of any crime under a domestic violence statute.
- Lied during any stage of the hiring process.
- Falsified his or her questionnaire or application.

## **DISCRETIONARY DISQUALIFIERS**

**The following disqualifiers may, upon review by the Tempe Police Department, make you ineligible to become a City of Tempe Police Officer:**

- Unlawful sexual misconduct.
- Excessive traffic violations.
- DUI conviction or suspension of your Arizona driver's license as a result of a DUI.
- Suspension of your Arizona driver's license or driving privileges from another state.
- Commission of a felony.
- Any discharge from the United States armed forces other than an honorable discharge.
- A pattern of failing to meet financial obligations.
- Any other conduct or pattern of conduct that would tend to disrupt, diminish, or otherwise jeopardize public trust in the law enforcement profession.
- An inability to perform the essential functions of a Police Officer.
- Used or tried any narcotic or dangerous drug by injection.

**I certify that I have read and understand the Automatic and Discretionary Disqualifiers associated with the City of Tempe's Police Department positions.**

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**Print Name**

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**Signature**

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**Date**

